

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Staffing Committee**
held on Thursday, 8th April, 2010 at Committee Suite 1,2 & 3, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor D Topping (Chairman)
Councillor R Domleo (Vice-Chairman) and B Silvester (Vice-Chairman)

Councillors W Fitzgerald, R Fletcher, D Flude, F Keegan and B Moran

Unions

Phil Mason – UNISON
Kevin Yoxall – UNISON
Babak Bassirian – NUT Solbury
Anton Woodford – AEP Solbury
Kevin Bradbury – GMB

Officers

Erika Wenzel, Chief Executive
Paul Bradshaw, Head of HR & Organisational Development
Julie Davies, HR Strategic Policy Manager
Amanda Rudham, HR Policy Manager
Suzanne Antrobus, Senior Corporate Solicitor
Rosie Ottewill, Workforce Development & Capacity Manager
Amanda Sherratt, Health & Safety Officer

75 APOLOGIES FOR ABSENCE

Apologies were received from Olga Kokkinis, UNISON; Bob Bundall, UNISON; Colin Priest, GMB and Chris Millington, GMB.

76 DECLARATIONS OF INTEREST

Councillor D Flude declared a personal interest being a retired member of Unison.

77 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present.

78 MINUTES OF PREVIOUS MEETING

RESOLVED:

That the minutes of the meeting held on 7 January 2010 be approved as a correct record.

79 HR UPDATE

The Head of Human Resources & Organisational Development, aided by the HR Strategic Policy Manager, the Health & Safety Officer and the Workforce Development & Capacity Manager, presented a report which provided a general update on Human Resource issues, including Health & Safety, Workforce Development, Organisational Change, HR Delivery and HR Policy & Reward.

Twenty seven Health & Safety Policy and Guidance documents were now available on the CEntrant and further documents were undergoing development and consultation. The Committee was asked to approve documents relating to Lone Working and Manual Handling (Non Schools), which had been discussed at the Corporate Health & Safety Forum as part of the consultation process.

The HSE Inspector had visited in January 2010 and remained pleased with the Council's management of Hand Arm Vibration and would not be reviewing the Council's procedures again until January 2011. An Inspector would be visiting later in the month to discuss 'Hard Facilities Management' arrangements, along with Waste & Recycling and with a special emphasis on 'Task and Finish'. The Chairman asked to be kept informed of the outcomes, which would be reported to the Committee in due course.

The Council had signed up to the Backing Young People national campaign. Work was underway to recruit twenty five new Apprentices and three graduates from the national graduate development programme. It was also proposed to offer work experience to a number of young people at school/college across the Borough and to offer short term internships to unemployed people through the future jobs fund.

A corporate induction programme was being developed and would include a welcome leaflet, an induction checklist to cover corporate information/policies and a half day workshop within 3 months of starting. The Union representatives requested that details of the trade union be included in the information provided to new starters.

RESOLVED:

- (1) The report be noted.
- (2) The Lone Working Policy and Manual Handling (Non Schools) Policy be approved.

80 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the public and press be excluded from the meeting during consideration of the following items pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involved the disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972 and public interest would not be served in publishing the information.

81 ITEMS REQUESTED BY THE TRADE UNIONS

The Trade Unions representatives raised issues relating to the following matters:

- Workforce Change
- National Pay Award

The meeting commenced at 2.00 pm and concluded at 3.15 pm

Councillor D Topping (Chairman)